



# RELEASE NOTES

April 2024 Build 1.4.04.1

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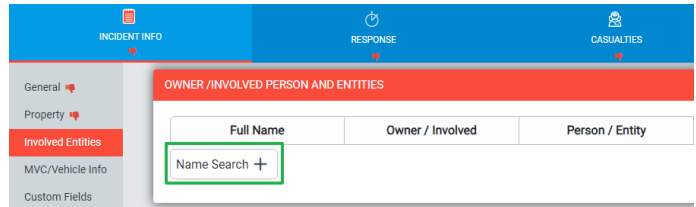
14 Admin Back-Office

# INCIDENTS

## Incident Info

### Owner/Involved Entity Lookup

When adding an owner or involved entity, you can now perform a name search of incidents, investigations, and property contacts to select from.



**NAME SEARCH**

**Search In:**

Incident Involved Entities

Investigation Involved Entities

Property Contacts

**Search Criteria:**

Name:

Address:

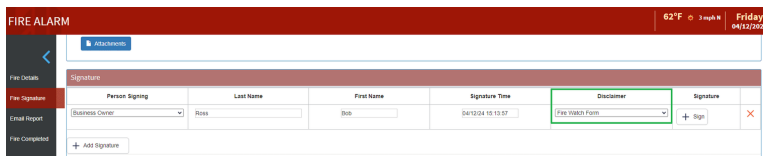
Module	Number #	Title	Name	Address
Incident	2110949	Not Recorded	John K Lawson	4646 9th AVE, Bradenton FL
Incident	2111141	Not Recorded	John Ohde	8007 17th AVE, Bradenton FL
Incident	2121271	Not Recorded	John Kolete	530 KeyRoyal DR, Holmes Beach FL
Incident	3605593	Not Recorded	John Smith	
Incident	20000379	Owner	John Mudd Doe	N N Federal HWY AVE, Hollywood FL
Incident	21000219	Not Recorded	John Wayne Smith	0
Incident	21000291	Not Recorded	John Smith	0
Incident	21001830	Owner	JOHNSON, GARY W	6923 11TH AVE NW, BRADENTON FL
Incident	21003597	Owner	John Polak	498 103rd Street CT W CT, Bradenton FL

Showing 1 to 13 of 13 entries

## Fire Alarm

### Interactive Disclaimer Forms

Fire Alarm report signatures can now use an interactive form as the signature disclaimer.



**Fire Marshal's Office**  
 100 Brooke Avenue, Suite 400  
 Bradenton, Florida 34210  
 Phone: 757-664-6604 Fax: 757-441-2537

**Fire Marshal's Office Requirements for a Fire Watch**

Business Name	<input type="text" value="Property description"/>	Incident #	<input type="text" value="Incident #"/>
Business Address	<input type="text" value="Incident address"/>		
Inspector Notified	<input type="text"/>	Date	<input type="text" value="Incident date"/>
Time	<input type="text"/>		

Reason for Fire Watch:

The required protection equipment/system for this premises was determined to be inoperable. Normally this would prompt a requirement to evacuate the building; however, as an alternative, you may establish a Fire Watch until the fire protection equipment/system is returned to full service.

If you agree to establish a Fire Watch, the following criteria shall be employed:

- > A Responsible Party (an adult) must routinely make rounds of the structure at thirty (30) minute intervals to observe any conditions that may cause a fire. A log shall be kept with date, time and name of the Responsible Party making the rounds.
- > IF A FIRE IS DISCOVERED OR SUSPECTED YOU MUST IMMEDIATELY CALL 911. You shall notify all residents and/or persons in the immediate vicinity and recommend evacuation of the premises.
- > The Responsible Party assigned as the Fire Watch shall not perform any other tasks while performing the duties of a Fire Watch (i.e. sweep floors, empty trash, etc.).
- > The Norfolk Fire Marshal's Office (757-664-6604) shall be notified when the fire protection equipment/system is fully operational and back in service. A Fire Watch is not officially discontinued until confirmed by a representative of the Fire Marshal's Office.

These requirements were explained to the Responsible Party by the Fire Official.

Fire Official:  Date:  Time:

I agree to establish a Fire Watch according to the criteria herein set forth. I affirm I am the Responsible Party for the premises identified and will hold the City of Norfolk harmless for any damages incurred from the enactment of this agreement.

Responsible Party Name	<input type="text"/>	Date	<input type="text" value="Incident date"/>
Signature	<input type="text"/>		
Phone Number	<input type="text"/>		

Norfolk City Code 17.1-46: Failure to maintain a Fire Watch  
 Violation of the Fire Code is a Class 1 Misdemeanor punishable by not more than \$500 or imprisonment in jail for not more than 12 months, or both. Each day of non-compliance shall constitute a separate offense. For more information call 757-664-6604.

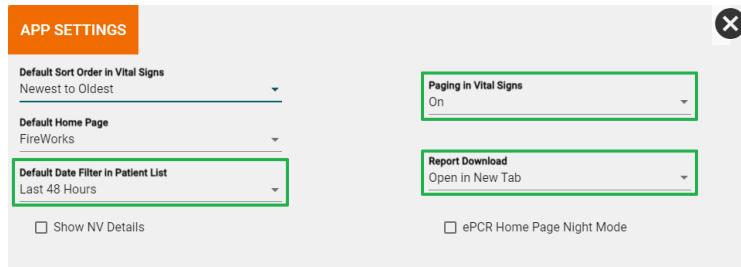
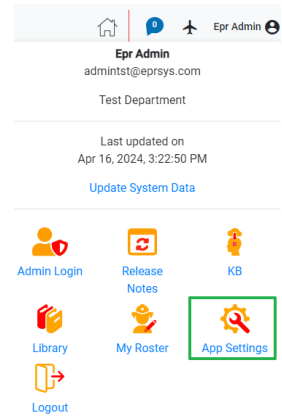
White Copy - Fire Marshal's Office      Yellow Copy - Responsible Party

ePCR

## User App Settings

### New Parameters

New parameters have been added to the App Settings under the user’s menu.



### Default Date Filter in Patient List

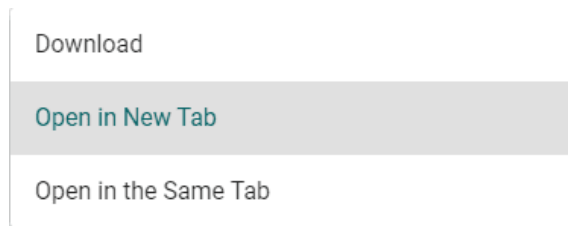
Set this to the desired date filter you want applied when opening the ePCR Patient List.

### Paging in Vital Signs

Choose “On” to display vital signs in pages or “Off” to view as a continuous list.

### Report Download

Choose the default method of handling generated ePCR reports. “Download” will save reports as PDF files. “Open in ...” will display the report either in a new tab or in the current tab.

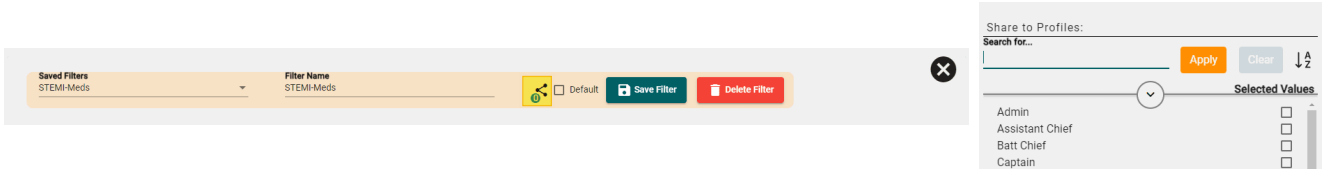


ePCR

Search

Share Custom Search Filters

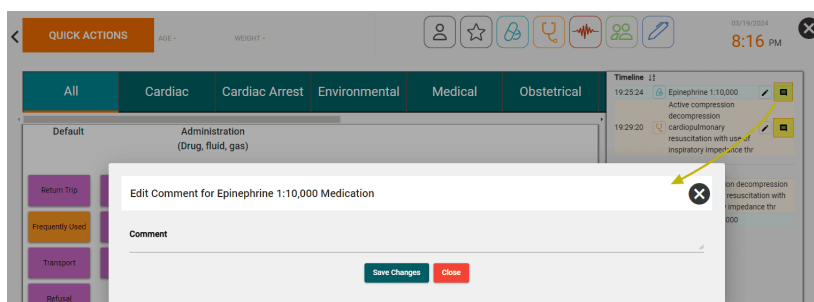
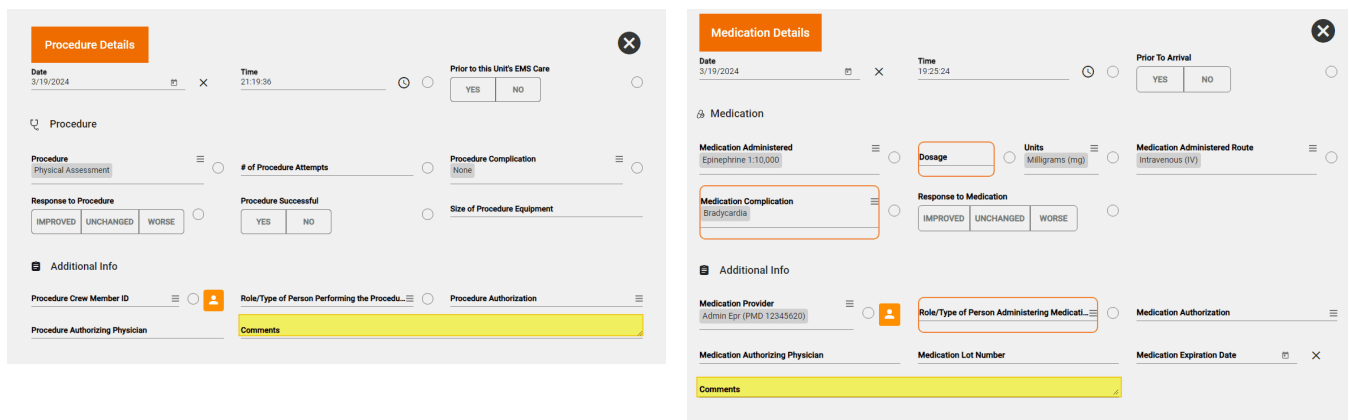
When a Custom Search Filter is selected, it can now be shared with other users through selecting permission profiles.



Assessment

Procedure and Medication Comments

Comments can now be entered for procedures and medications through the Procedure Detail and Medication Detail pages, and also through the comment icon in the Quick Actions Timeline. The comments will also be inserted into the generated narrative.

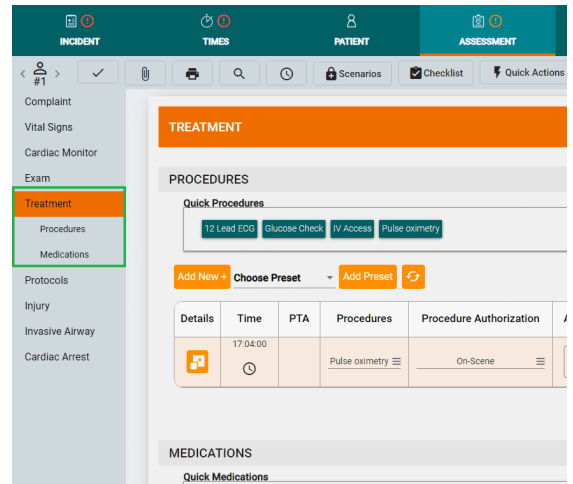


ePCR

Assessment

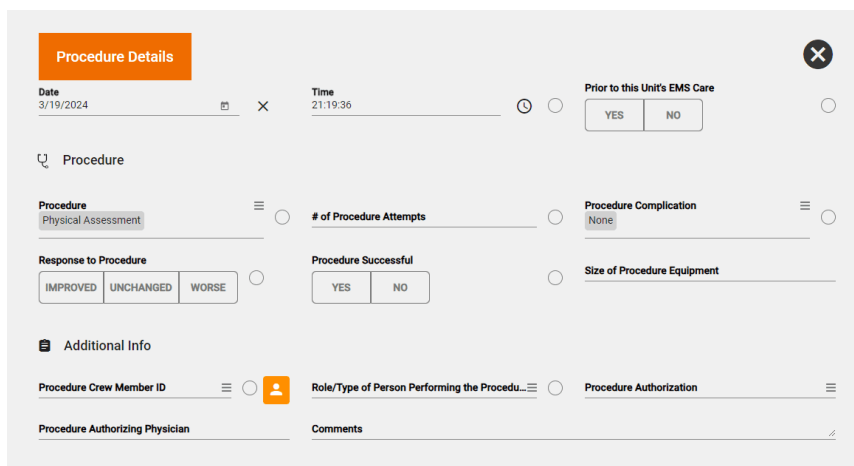
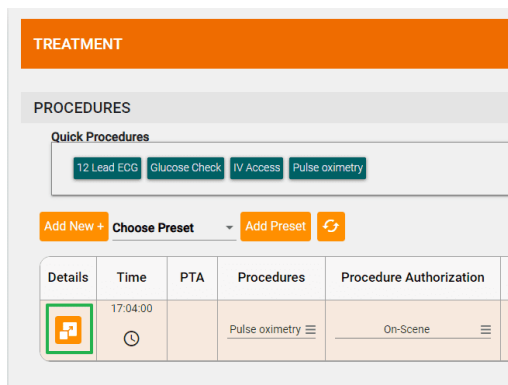
Treatment Section

The Procedures and Medications pages of the Assessment tab have been combined into one continuous form under the new Treatment section.



Procedure and Medication Detail

The Procedure and Medication Detail information are now accessible via the expansion icon on the left side of each line entry.

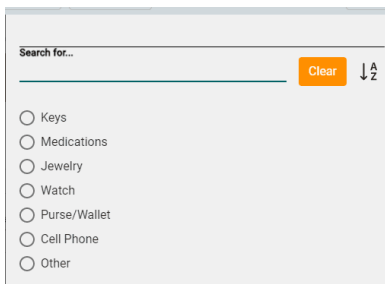
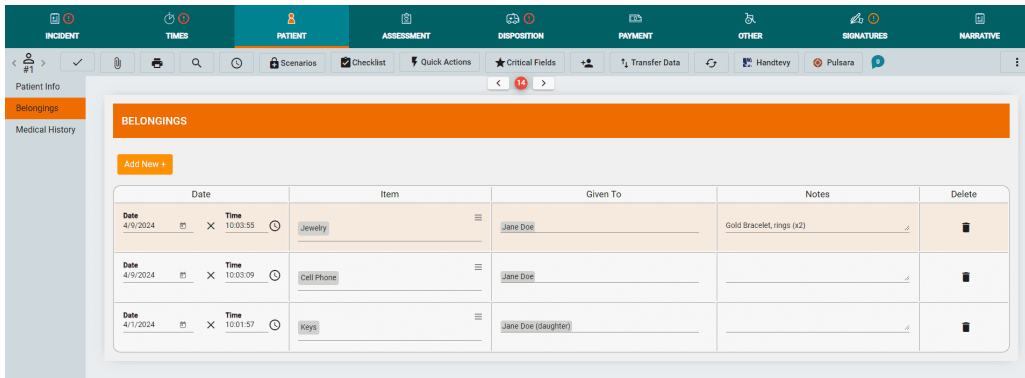


ePCR

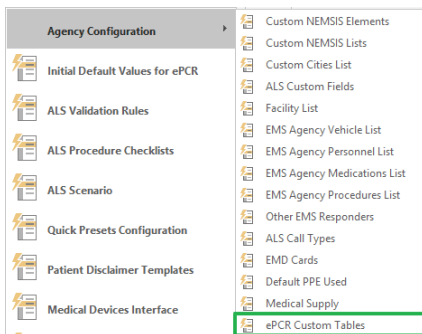
Patient

Belongings Section

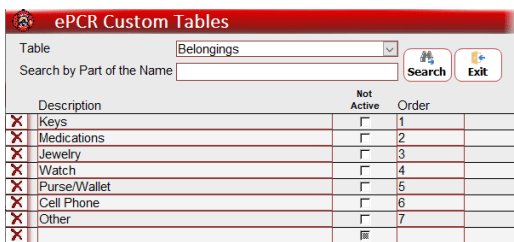
Patient belongings can now be documented under the Patient tab of the ePCR.



Clicking the “Item” field will open a list to select the type of item.



This list can be edited in the administrative back-office by going to ePCR > Settings > Agency Configuration > ePCR Custom Tables.



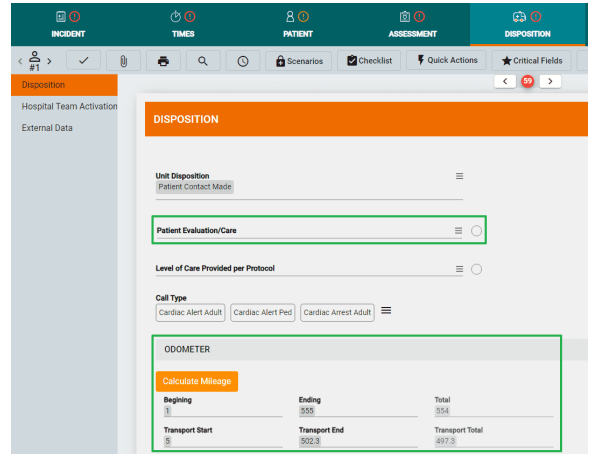
Select “Belongings” as the Table to see and edit the list.

ePCR

## Disposition

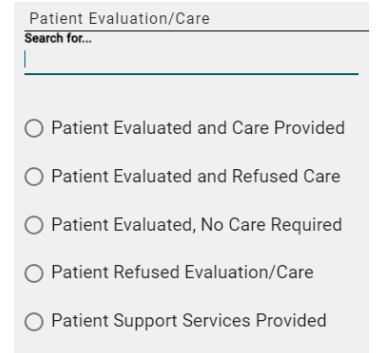
### Odometer (v3.50 shown)

The odometer section has been added to the Disposition tab, and includes the Calculate Mileage button.



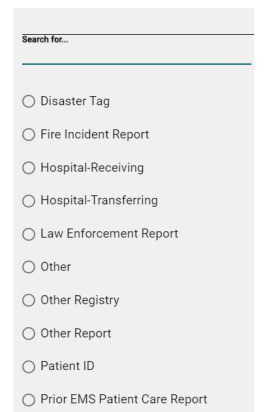
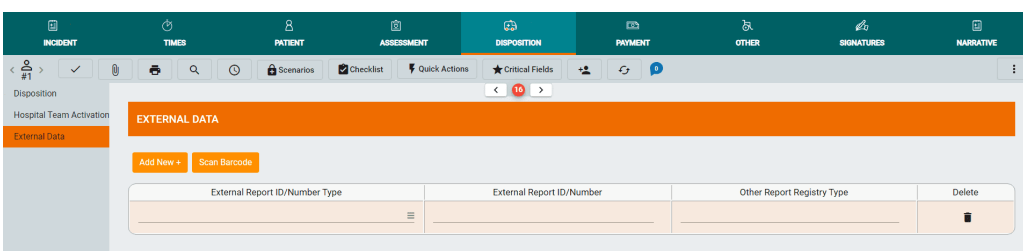
### Patient Evaluation/Care (v3.50)

More options have been added to the list of Patient Evaluation/Care selections.

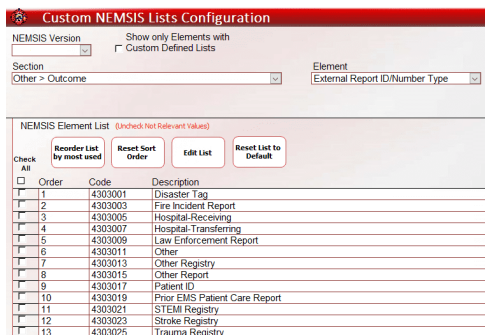


### External Data

Additional information can be stored as external data. Select the External Report ID/Number Type from the sidebar list and then manually enter or scan a value with a barcode reader.



The type list is found in Custom NEMSIS Lists under "Other > Outcomes". The Order and Description can be edited.



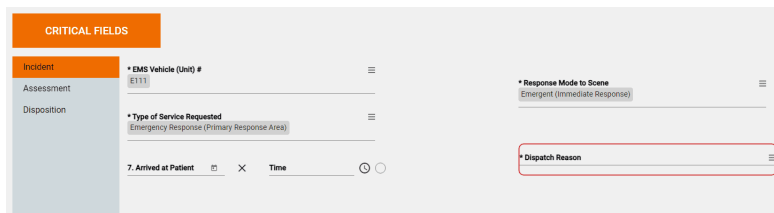
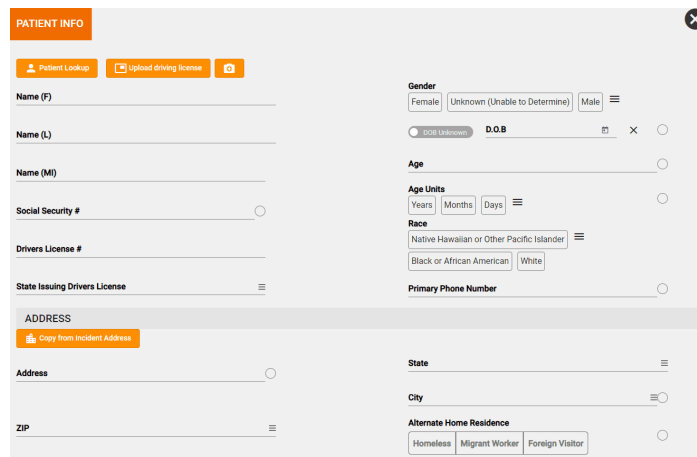
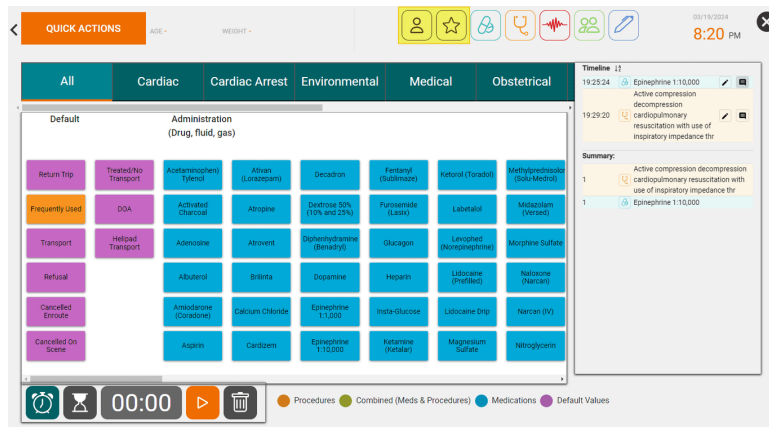


ePCR

Quick Actions

Patient Info and Critical Fields Links

The Quick Actions page now provides convenient Quick Links to Patient Information and the Critical Fields pages, in addition to Medications, Procedures, Vitals, Crew, and Signatures.



ePCR

### Critical Fields

#### Reorganization

The Critical Fields form has been reorganized into 3 logical sections - Incident, Assessment, and Disposition.

### Patient List / QC Review

#### Viewing ECGs

Captured ECG readings can now be viewed from the Patient List and QC Review tabs by clicking the ECG heart icon.

Reviewed By	Reviewed Date	QC Status	Attachments

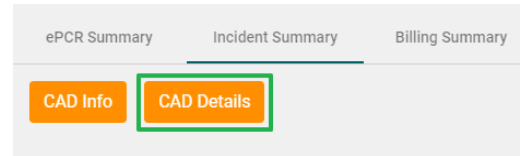
DEVICE (CARDIAC MONITOR) DATA			
Time of Event (per Medical Device)	Medical Device Serial #	Preview	Include in ePCR
09:03:12	AR23A073664 - XSeries		<input checked="" type="checkbox"/>
09:04:22	AR23A073664 - XSeries		<input checked="" type="checkbox"/>

ePCR

QC Review - ePCR Summary

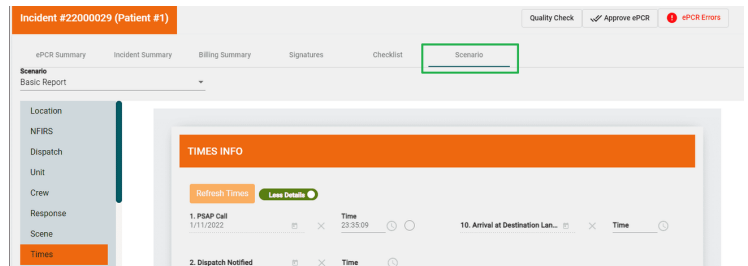
CAD Details

The Incident Summary tab of the ePCR Summary now provides access to CAD Details.



Scenario Viewing

The ePCR Summary can now display scenarios without needing to open the report.

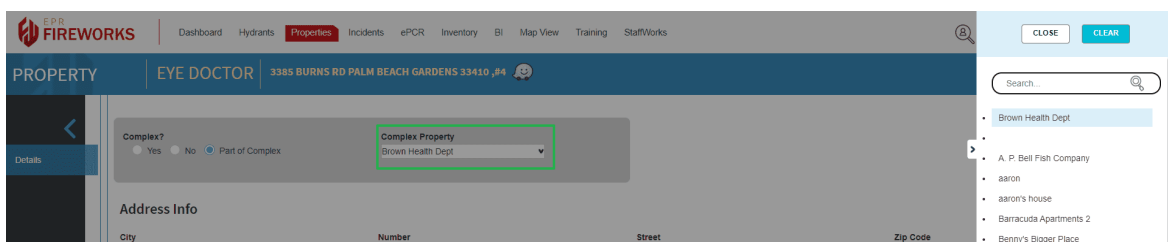


PROPERTIES

All Property Sections

Complex Sidebar

All complex property fields are now sidebar selection lists.



# PROPERTIES

## Inspections

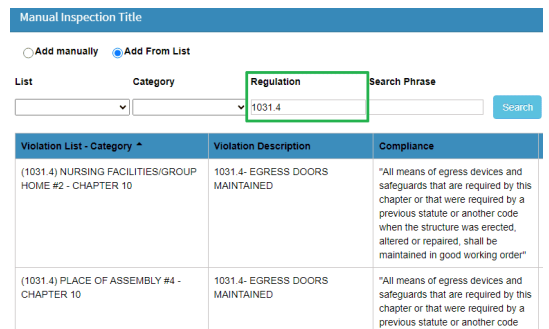
### Undeliverable E-mail Message

When an inspection report e-mail fails to reach its recipient, a response e-mail will inform the user of the delivery error.



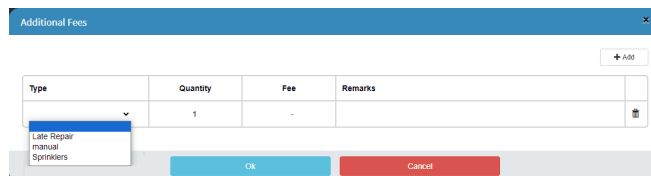
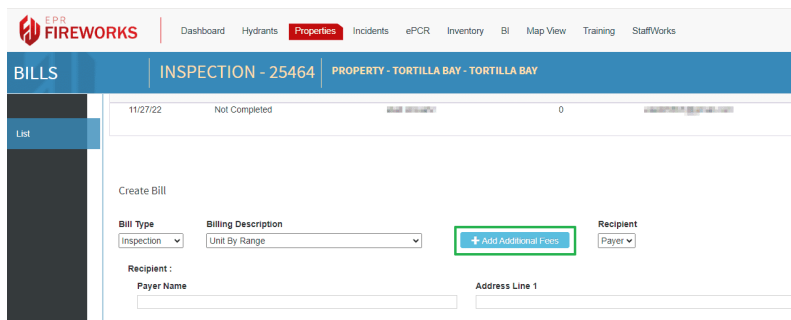
### Regulation Search

When entering a Manual Inspection Violation, the violation can now be searched by regulation.



### Additional Fees

Inspection reports can now include additional fees if they have been defined in the administrative back-office.

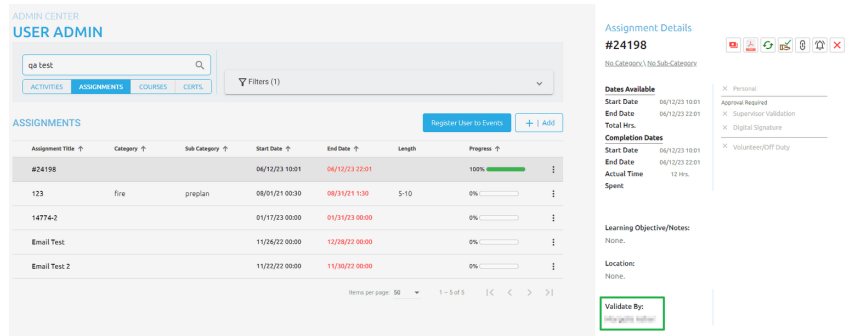


# TRAINING

## User Admin

### Verified By

Training summary details now list who verified the completed work.

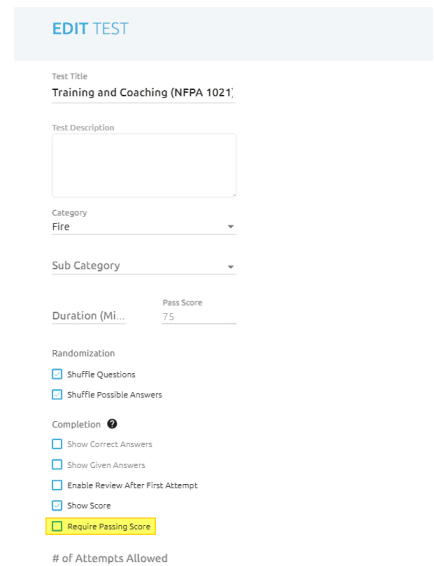


## SCORM Test

### Require Passing Score

SCORM tests can now be signed as done without having a passing score. When creating or editing the test, clear the 'Require Passing Score' checkbox. The full test must be completed, but a passing score will not be required to continue.

Note: Credit will not be conferred without a passing test score.

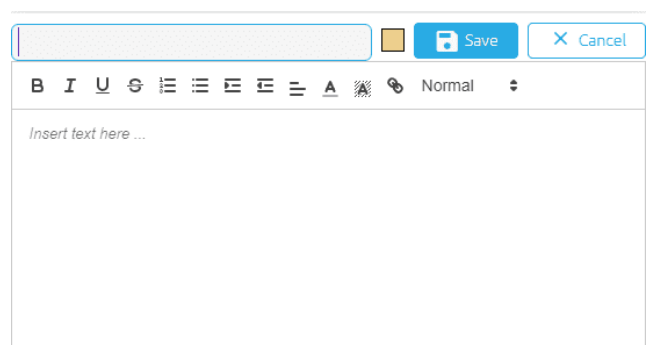
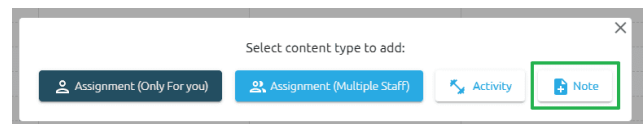
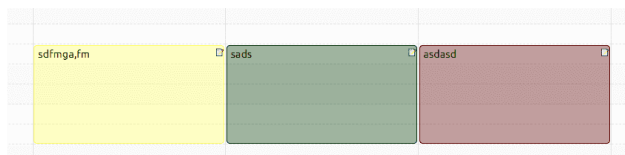


## Calendar

### Notes

Calendar activities and assignments now support notes. Users with Notes permissions ([see here](#)) can create and edit the notes.

The note's background color can be set using the color box.

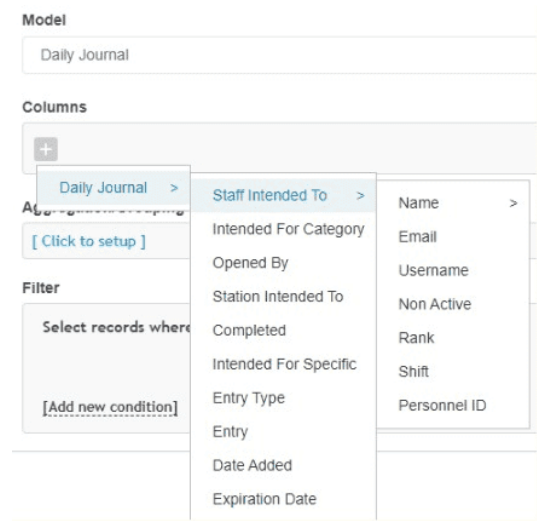


BI

### Report Generator

#### Daily Journal Data Model

The Report Generator can now produce reports from Daily Journal information.

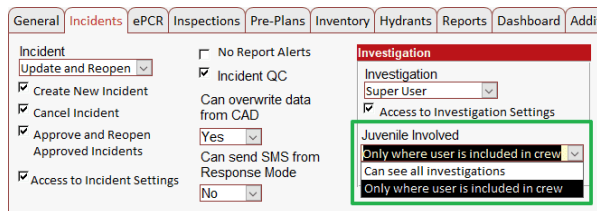


## ADMIN BACK-OFFICE

### Management - Users & Permissions

#### Juvenile Involved Investigation

A new investigation permission limits who can view an investigation where a juvenile suspect is involved. This setting only pertains to users with investigation permission.

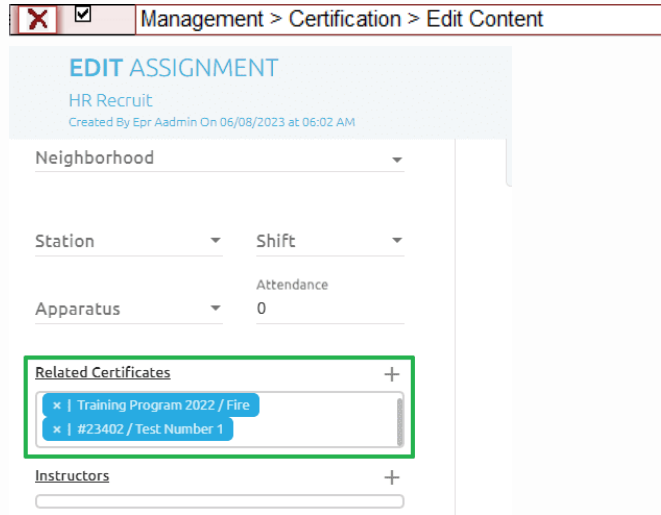


ADMIN BACK-OFFICE

Management - Users & Permissions

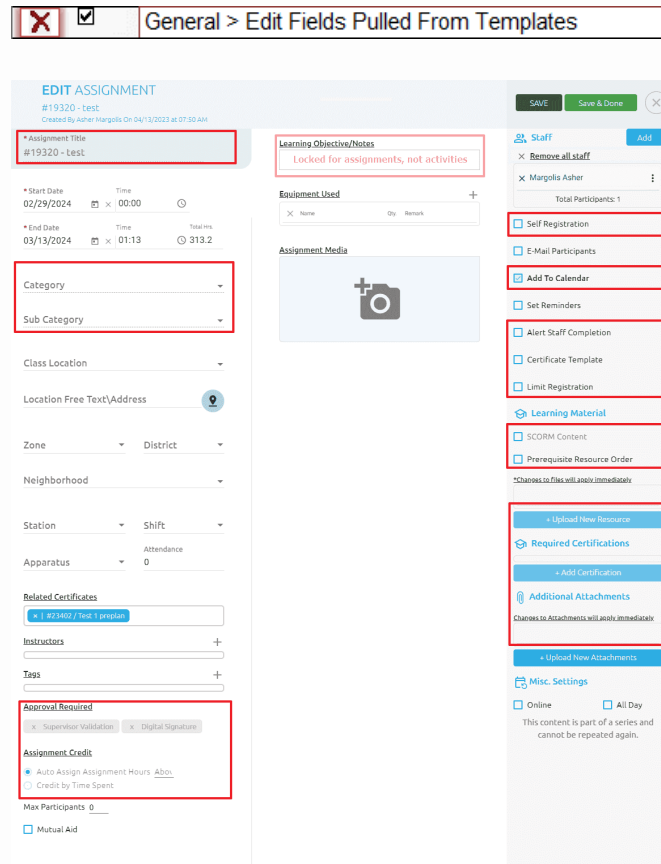
Certification Content

Restrict a user’s ability to add or delete related certificates for assignments with the “Certification > Edit Content” permission.



Template Field Lock

Restrict a user’s ability to edit fields transferred from activity or assignment templates with the “General > Edit Fields Pulled From Templates” permission.



The red-bordered areas will be locked from edits by users without this permission.

The “Learning Objective/Notes” field is locked for assignments, but not for activities.

## ADMIN BACK-OFFICE

### Management - Users & Permissions

#### Training Calendar Notes

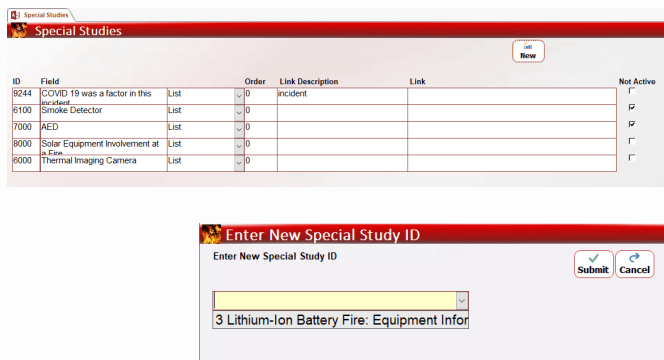
Restrict a user’s ability to add or delete calendar notes with the “Calendar > Notes > Can Add / Delete” permissions.

<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Calendar > Notes > Can Add
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Calendar > Notes > Can Delete

### Incident

#### Special Studies

Special studies questions can now be selected from a preset master list for use in incident reports. These can be configured by going to Incident > Incident Settings > Special Studies.



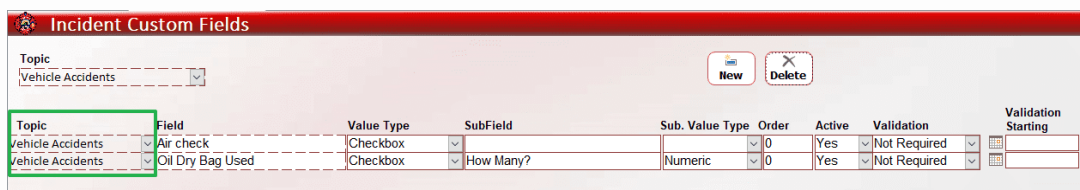
Entries can be ordered and URL links can take the user to a website for more information.

Check the Not Active checkbox to deactivate a question.

Click the New button to select other available special study questions.

#### Incident Custom Fields

Custom field questions can be easily reassigned to another topic by selecting the desired topic from the Topic column dropdown list.



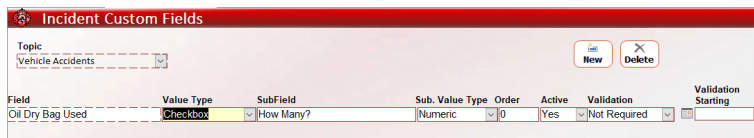


## ADMIN BACK-OFFICE

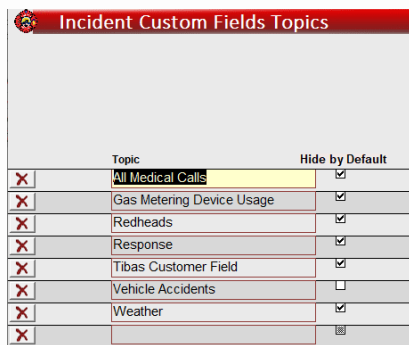
### Incident

#### Default Custom Field Topics

Incident custom field topics can be hidden by default, designated to be default. When an new incident is created, the “All” topic will show only default custom field topics unless other topics are explicitly selected from the dropdown field.



Double-click the Topic dropdown box to access the topic configuration menu.



Mark default topics using the Default checkboxes.



New incidents will show only the questions of the default topics. To see more topics, select them from the “Filter by Topic” dropdown.

### Properties

#### Hide Custom Markers

Custom markers can be deactivated by marking the Not Active checkbox, hiding them from displaying on maps. This can be found at Properties > Settings > Custom Markers.



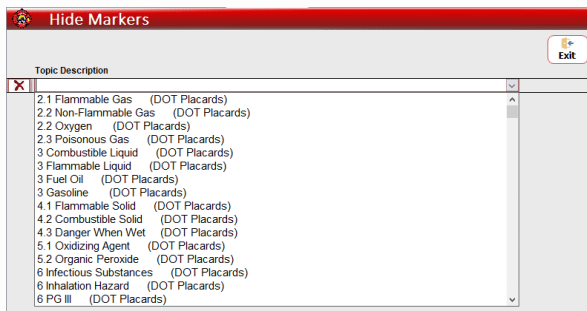
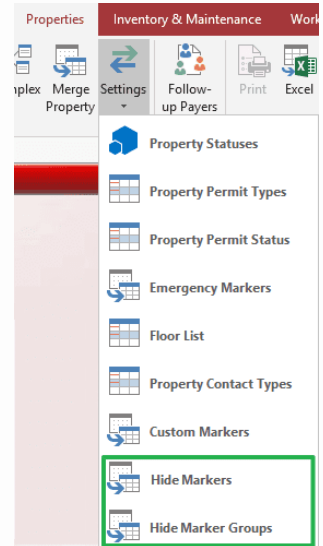
## ADMIN BACK-OFFICE

### Properties

#### Hide Regular Markers and Their Menu Groups

Regular map property markers and marker groups can now be hidden. Go to Properties > Settings > Hide Markers or Hide Marker Groups.

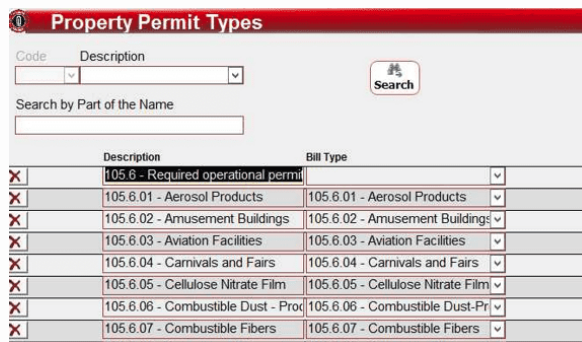
Select a marker or group from the dropdown list to hide the item. Delete the row in the list to cause the item to show again in the map's list of markers and groups.



### Inspections

#### Permit Bill Types

Permit types can now be associated with billing types to enable automatically designating billing types for inspection permits. Go to Properties > Settings > Property Permit Types to associate permit types with bill types.



## ADMIN BACK-OFFICE

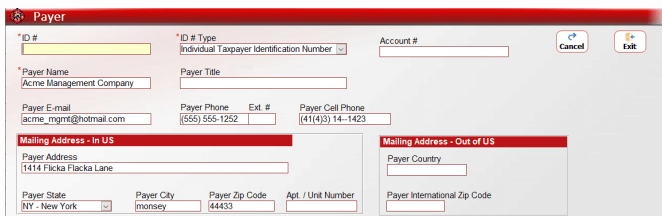
### Billing

#### Duplicate Payers

Bill payers can be duplicated to accelerate the creation of multiple payers having similar characteristics.



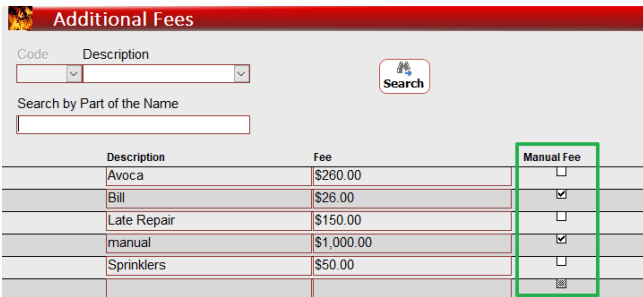
In the Follow-Up Payers form, find a payer to duplicate and click the “Duplicate” button.



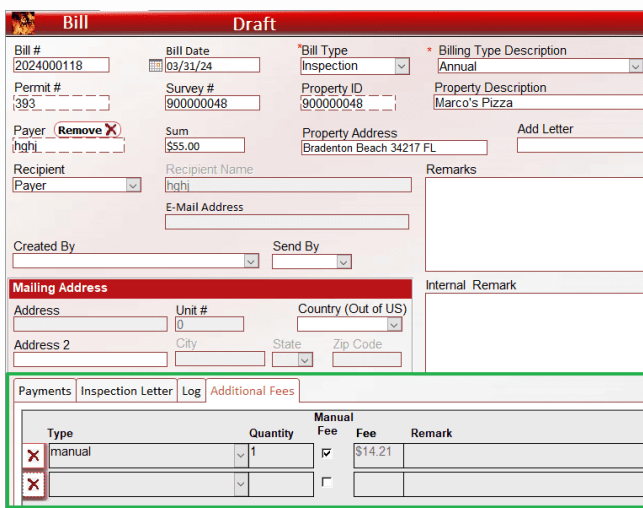
A Payer form will open containing a copy of the chosen payer’s information to be edited for the newly created payer.

#### Manual Amount Additional Fees

Additional fees now supports a manual fee entry for inspections and reinspections.



In the Additional Fees form at Billing > Settings > Additional Fees, click the “Manual Fee” checkbox to designate an additional fee to be entered manually.



For inspections and reinspections, the Additional Fees tab will be visible. Select a fee type that was designated for manual fee entry.

Check the “Manual Fee” checkbox and enter the fee amount in the Fee field.

ADMIN BACK-OFFICE

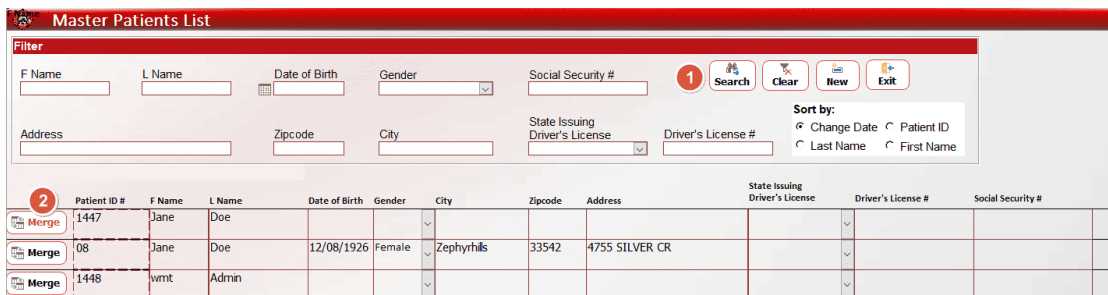
ePCR

Master Patient List

The Master Patient List is a tool for locating patient records and is found directly under the ePCR tab next to the Agency Configuration.



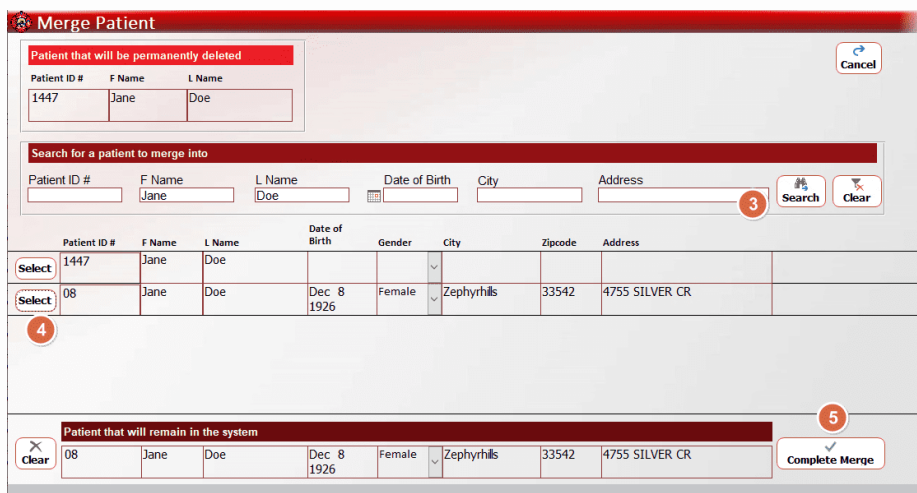
Double-clicking the Patient ID will open the Patient Details form.



Merging Patient Records

Multiple records for the same patient can be merged. (See the numbered steps in the images above and below).

- 1) Search for the patient.
- 2) Click "Merge" beside the record to merge. The merge will delete this record.



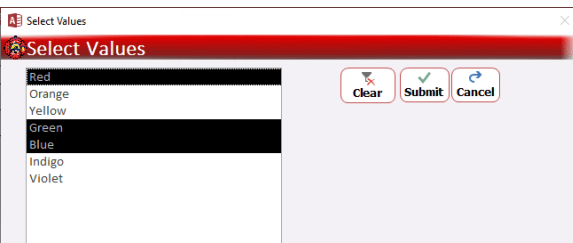
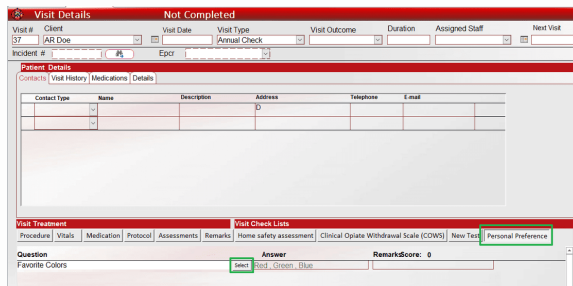
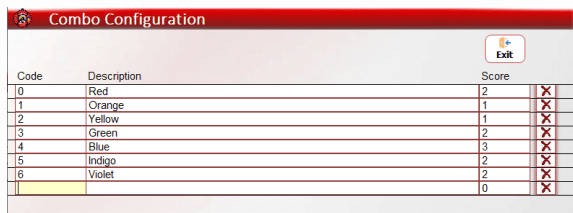
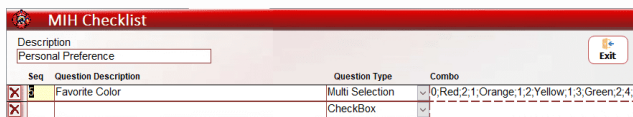
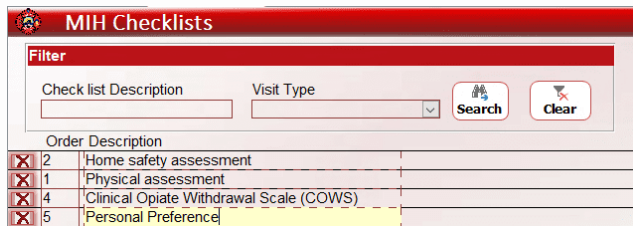
- 3) In the Merge Patient form, search for the record to be merged into and kept.
- 4) Click "Select" to choose it.
- 5) Verify your choices and click "Complete Merge".

## ADMIN BACK-OFFICE

### MIH

#### MIH Checklist Multi-Selection Data Type

The MIH Checklist questions now support multi-selection answers.



When creating or editing a checklist, select “Multi Selection” for the Question Type.

Double-click the Combo field to the right to set the values just like a list field.

Enter a code value for each list entry and a score, if desired.

In the Visit Check Lists section, choose the configured checklist and click the Select button to select the desired values.

Click values to select and deselect them. Click Submit to enter the values for your response to the question.



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